

CBS Kiwanis Minor Baseball Association
Constitution & By-Laws — Side-by-Side Comparison
Left: Current (2024) • Right: Proposed (2025)

Section 8 — Governance

Current (2024)	Proposed (2025)
8. Governance 8.1. The affairs of the Association shall be managed by the Board and is hereafter referred to as “the Board”. 8.2. Meetings of the Board and Membership shall follow the Roberts Rules of Order. 8.3. The Annual General Meeting is the forum by which the Board will be elected. 8.4. The following Officers shall be elected at the Annual General Meeting and be voting members of the Board for 2-year terms: • President Elected in odd number of years • Vice President Elected in even number of years • Secretary /Registrar Elected in odd number of years • Treasurer Elected in even number of years • Female Director Elected in odd number of years • House League Director Elected in even number of years • All Star Director Elected in odd number of years • Coaching Director Elected in even number of years • Umpire Director Elected in odd number of years • Junior / Senior Director Elected in odd number of years 8.5. Each member of the Board shall be elected by a majority vote or acclamation. 8.6. The Coordinators for various divisions may be appointed by the Board, and may include non-voting positions (T-Ball/Rally Cap, U9, U11, U13, U15, U18, IT Coordinator). 8.7. The immediate Past President of the Association shall, automatically on retiring as President, be appointed as a member of the Board, in an ex-officio position, with no voting privileges. 8.8. In the event of non-interest or vacancies by public indifference, the Board may appoint persons to various Board positions, until the next annual general meeting. 8.9. To qualify for the Board, an individual must be a member of the association as set out in section 5 and be eighteen (18) years of age. 8.10. Nominations for all Board positions must be given at the AGM by a member, and seconded by a member. The nominee must accept the nomination either in person at the AGM or in writing.	8. Governance 8.4. Elected Officers (2-year terms): • President — Elected in odd-numbered years. In order to be President of CBS Kiwanis Minor Baseball Association, you must have served on the Board for a minimum of 2 years. [REVISED 2025- Todd Powell] • Vice President — Elected in even-numbered years • Secretary / Registrar — Elected in odd-numbered years • Treasurer — Elected in even-numbered years • Female Director — Elected in odd-numbered years • House League Director — Elected in even-numbered years • All Star Director — Elected in odd-numbered years • Coaching Director — Elected in even-numbered years • Umpire Director — Elected in odd-numbered years • Junior / Senior Director — Elected in odd-numbered years 8.4.1. Additional Officer positions may be created, or existing positions amended, by approval of the membership at an Annual General Meeting. [ADDED 2025 - Maggie Corcoran] 8.4.2. The Board may, by majority vote, adjust or expand the responsibilities of Officer roles during the year to address operational needs. Any such changes shall be reported to the membership and included for confirmation at the next Annual General Meeting. [ADDED 2025 - Maggie Corcoran] 8.8. The Board shall solicit interest from members and appoint interim board members until the end of the position term, or until challenged at the following AGM. [REVISED 2025- Maggie Corcoran] 8.11. Family Representation — Only one member per family or relative may serve on the Board. [ADDED 2025 - Todd Powell] 8.12. Removal of a Board Member — Should a Board Member consistently fail to perform duties or fail to act in the best interest of the Association, they may be removed by a two-thirds majority vote of the Executive members present at an Executive Meeting considering such a motion. [ADDED 2025 - Maggie Corcoran] 8.13. Conflict of Interest — Board Members shall comply with conflict-of-interest provisions, and any committee members shall disclose the conflict/potential conflict in accordance with the Association’s Conflict of Interest Policy. [ADDED 2025 - Maggie Corcoran]

Section 9 — Roles and Responsibilities

Current (2024)	Proposed (2025) — PROPOSED
9. Roles and Responsibilities 9.1. President — duties include presiding over meetings, liaising with Town of CBS and Baseball NL, spokesperson, oversight of finances and staff support. 9.2. Vice President — acts in absence of President; responsible for scheduling and special events. 9.3. Treasurer — oversees financial affairs, records, statements, budgeting, banking, payments to BNL, fundraising correspondence. 9.4. Secretary / Registrar — notices, minutes, bookings, archives, registration processes and records. 9.5. Female Director — promotes female participation; collaborates with House League and All Star Directors; works with area associations and BNL. 9.6. House League Director — coordinates house league operations; scheduling; coach assignment; interlocking programs; year-end functions. 9.7. All Star Director — coordinates All Star program, tryouts, evaluations, liaison with BNL for rosters and fees. 9.8. Coaching Director — collaborates on coach selection; coordinates coach training; ensures equipment. 9.9. Umpire Director — coordinates umpire training and schedules; equipment; advises Board on BNL rules. 9.10. Junior / Senior Director	9. Roles and Responsibilities 9.1–9.10. (As per 2024 roles listed at left). [UNCHANGED] 9.11. Committees — The Board may establish standing or ad hoc committees as required to support the work of the Association. Committees shall operate under terms of reference approved by the Board and shall report regularly to the Board. Unless otherwise determined, committees shall be advisory in nature and shall not have independent decision-making authority. [ADDED 2025 - Maggie Corcoran] 9.12. Coordinator Roles — Description of Coordinator Roles with CBS Baseball (to be maintained by the Board and appended as a schedule; updates may be approved by Board motion). [ADDED 2025 - Maggie Corcoran]

Section 11 — Coaching

Current (2024)	Proposed (2025) — PROPOSED
11. Coaching 11.1. All coaches are appointed by the Director of Coaching and approved by the Board. 11.2. All Star coaches must apply to the Association. 11.3. House League Director and Coaching Director appoint House League coaches. 11.4. All Star coaches require certification for Provincial and National Tournaments. 11.5. All coaches and volunteers must complete a Vulnerable Sector Check.	11. Coaching 11.1–11.4. (As per 2024 text at left). [UNCHANGED] 11.5. All volunteers in direct contact with players shall complete a screening and onboarding process, including vulnerable sector checks where required. [REVISED 2025 - Maggie Corcoran]

Section 15 — Codes of Conduct (New)

Current (2024)	Proposed (2025) — PROPOSED
—	15. Codes of Conduct [ADDED 2025 - Maggie Corcoran] The Association has developed written Codes of Conduct aligned with Baseball NL and Baseball Canada guidelines. 15.1. These Codes of Conduct apply to Executive Board Members, staff, volunteers, coaches, players, and parents/guardians. 15.2. All members of the Association community are expected to: act with respect, fairness, and integrity; support Safe Sport principles and provide a positive environment for youth athletes; refrain from behaviours that constitute harassment, bullying, abuse, or discrimination. 15.3. Violations may result in disciplinary action, up to and including removal from the Association, as outlined in Article 13 (Discipline & Appeals).

By-law 1 — General

Current (2024)	Proposed (2025) — PROPOSED
1. General 1.1. Commitment to balancing teams and leagues in terms of skill level. 1.2. Commitment to equality and fair treatment, consistent with the fair play policy. 1.3. Commitment to providing all players with adequate uniforms, safe equipment, and the opportunity to play in at least one tournament. 1.4. Competitive teams will be formed at the "AAA", "AA", and "A" levels where interest warrants and qualified NCCP certified coach is available. 1.5. House league teams shall be formed on the basis of appropriate age groups and balanced as much as possible. 1.6. A late payment charge shall apply for a player registering after July 15; acceptance after that date at the Association's	1. General 1.1–1.6. (As per 2024 text at left). [UNCHANGED] 1.7. Player uniforms are the property of the player and do not need to be returned. [REVISED 2025]

discretion.

1.7. All-star uniforms shall be returned to the Team Manager at the end of the season. Anyone failing to return a uniform shall be fined \$100 replacement fee.

By-law 4 — Coaches Selection Process

Current (2024)	Proposed (2025) — PROPOSED
4. Coaches Selection Process Competitive (All-Star) 4.1. The Coaching Selections shall be made by the Coaching Director and All Star Director. 4.2. The Coaching Selections once complete shall be approved by the Board, subject to satisfactory Letters of Conduct. 4.3. The Coaching Director shall select competitive (All-Star) coaches each year in the following manner: a) Should advertise on the association website; b) Contact known potential candidates; c) A letter of application must be submitted by the published deadline date; d) Interview candidates, if necessary; e) Consider good standing, coaching experience, certification level, competitive experience, ability to instruct, knowledge of baseball, ability to work with others, and other relevant criteria. House League 4.4. House league coaches may be appointed by the Coaching and House League Directors and approved by the Board.	4. Coaches Selection Process Competitive (All-Star) 4.1. The Coaching Selections shall be made by the Coaching Director and All Star Director. 4.2. The Coaching Selections once complete shall be approved by the Board, subject to satisfactory Letters of Conduct. 4.3. The Coaching Director shall select competitive (All-Star) coaches each year as follows (a–e) as per 2024. [UNCHANGED] 4.4. Board members of the Association are eligible to apply for coaching positions within the Association. [ADDED 2025 - Billy Taggart] 4.5. If a coaching position receives applications from multiple eligible members, one of which includes a current Board member, the selection process shall proceed as follows: [ADDED 2025 - Billy Taggart] a. The Association shall refer the matter to an independent third party. This third party will be presented with the applications submitted by interested coaches. b. The independent third party shall make a recommendation based on criteria listed in 4.3(e). c. The decision made by the independent third party shall be final. d. The independent third party must have no affiliation with the Association or any of the applicants to ensure impartiality. House League 4.6. House league coaches may be appointed by the Coaching and House League Directors and approved by the Board. [RENUMBERED 2025]

By-law 5 — Attendance at the BNL AGM (New)

Current (2024)	Proposed (2025) — PROPOSED
—	5. Attendance at the Baseball Newfoundland and Labrador Annual General Meeting (AGM) [ADDED 2025 - Todd Powell] Section 1: Representation 1. The President of the CBS Kiwanis Minor Baseball Association shall attend the Baseball Newfoundland and Labrador Annual General Meeting (AGM) on behalf of the Association. Section 2: Board Member Attendance 1. In addition to the President, two (2) other Board members shall attend the AGM. 2. The selection of these Board members will be based on: - Their contributions and involvement during the most recently completed season. - The relevance of their expertise and input regarding important issues to be brought forward at the round tables and the AGM. Section 3: Notification 1. The Board shall notify the selected members 2–3 weeks after the completion of the season to ensure adequate preparation. Section 4: Responsibilities 1. Attending Board members are responsible for representing the interests and overall objectives and concerns of the CBS Kiwanis Minor Baseball Association at the AGM.